



**WORCESTER COMMUNITY ACTION COUNCIL, INC.**  
**The Antipoverty Agency for Central Massachusetts**  
484 Main Street, 2<sup>nd</sup> Floor ♦ Worcester ♦ Massachusetts ♦ 01608-1810  
Telephone: 508.754.1176 ♦ Fax: 508.754.0203 ♦ Website: [www.wcac.net](http://www.wcac.net)

## **Head Start and Early Head Start Nutritional Consultant**

**NATURE OF WORK:** To provide nutritional consultation services to the families and staff of the Early Head Start and Head Start Programs.

### **DUTIES AND RESPONSIBILITIES:**

1. Review The Nutrition Performance Standards/OCCS Regulations/USDA Standards annually in order to assist the Program to be in compliance with the acceptable Nutritional Standards.
2. Annually formulate and review Program menus.
3. Review Nutritional Curriculum, Plans and Trainings annually.
4. Be available for limited consultation of children identified as nutritionally at risk.
5. To provide the program with (6) brief Nutritional articles per year.
6. Ability to work with children and families from a diverse background with sensitivity to the needs of low-income families.
7. Complete and document kitchen inspections three times a year on all sites.
8. Meet with the Health and Nutritionist Coordinator a minimum of twice a year to ensure quality services to the children and families in the Head Start/Early Head Start Program.

### **QUALIFICATIONS:**

- Bachelor of Science with a Major in Food/ Nutrition or Dietetics
- One year experience in Community Nutrition including services to children 0-6 yrs.
- Associates Degree in the same with two years of Community Nutrition including services to children 0-6yrs.
- ADA membership
- Master Degree (MPH or MS) from an approved program in Public Health Nutrition may be substituted for a current Registration with Commission on Dietetic Registration of the ADA.

This is a part time year round position in Southbridge, approximately 12 hours a month. Send resume with cover letter specifying position to: Human Resource Director, Worcester Community Action Council, Inc., 484 Main Street, 2<sup>nd</sup> Floor, Worcester, MA 01608 or [hr@wcac.net](mailto:hr@wcac.net). AA/EOE. Resumes must be received by January 20, 2016.