

With operations across 49 communities, Worcester Community Action Council (WCAC) is the federally-designated anti-poverty agency for Central and South County Massachusetts. Our commitment to individuals and families has been a core strength and major component of our success for over 50 years.

WCAC is actively seeking a qualified Health Professional to oversee the Health and Nutrition component of our Head Start and Early Head Start Programs located in Southern Worcester County.

Health/Nutrition Coordinator

Responsible for coordination and supervision of health and nutrition services to the Head Start and Early Head Start programs.

Qualifications:

Minimum of a Bachelor's degree in Nursing or related health field.

A current RN license in Massachusetts or a higher academic or licensing credential is required.

Must have three or more years experience working in health services at an accredited early learning program or community health organization.

Prior supervisory experience required.

Demonstrated expertise in child and community health issues required.

Good computer skills to include proficiency in Microsoft Office and the ability to learn Agency systems to effectively maintain health services records, and present professional health presentations required.

Must have excellent interpersonal, oral, and written communication skills.

Must possess excellent organizational skills and the ability to prioritize tasks.

Attention to detail is essential.

Must be able to work sensitively and effectively with individuals of diverse educational, socio-economic and cultural backgrounds.

Must be familiar with State and Federal regulations concerning Health information.

WCAC provides an excellent benefit package to include Blue Cross Medical and Dental, Medical Flexible Spending Account, 403(b) retirement plan, voluntary benefits, Agency paid life insurance, generous time off, and professional development opportunities.

Please send cover letter and resume including salary history to: Human Resources Director, Worcester Community Action Council, 484 Main Street, Suite 200 Worcester, MA 01608. AA/EOE.