



WORCESTER COMMUNITY ACTION COUNCIL, INC.
The Antipoverty Agency for Central Massachusetts
484 Main Street, 2nd Floor ♦ Worcester ♦ Massachusetts ♦ 01608-1810
Telephone: 508.754.1176 ♦ Fax: 508.754.0203 ♦ Website: www.wcac.net

Chairman
Steven G. Joseph

Executive Director
Jill C. Dagilis

Executive Committee Meeting
December 12, 2016, 5:00 p.m.
Location: Joey's Restaurant, 344 Chandler Street

Agenda

1. Executive Session

Energy Conservation

Fuel Assistance

Head Start/Early Head Start

Southbridge
508.765.4738

Healthy Families of Southern Worcester County

Southbridge
508.909.0061

Supplemental Nutrition Assistance Program (SNAP)

Job & Education Center

Volunteer Income Tax Assistance Program (VITA)



2. Consent Agenda*

- a.** Board Meeting minutes of 11/16/16
- b.** Executive Committee Minutes of 11/13/16
- c.** Program Committee Minutes of 8/23, 10/12 and 11/29/16

3. Fiscal

- a.** September Treasurer's Report*/ FY16 year-end summary
- b.** Fiscal Policy Manual updates*
 - i. Electronic Destruction Policy
 - ii. Annual Budget review

4. HR

- a.** Health Benefits update
- b.** 2% salary pool and 403(b) retirement contributions
- c.** Update to Policy for Hiring/Firing Executive Director*
- d.** Child Support Referral Policy

5. Head Start

- a.** Webster Update
 - i. ACF Grant approval*
 - ii. Lease negotiations

6. Strategic Planning

- a.** Timeline
- b.** Request to conduct stakeholder interviews
- c.** Focus on fundraising in 2017

7. Executive Director Update

- a.** Annual Appeal kick-off
- b.** Hanover event 12/21
- c.** Audit Update