



**WORCESTER COMMUNITY ACTION COUNCIL, INC.**  
**The Antipoverty Agency for Central Massachusetts**  
 484 Main Street, 2<sup>nd</sup> Floor ♦ Worcester ♦ Massachusetts ♦ 01608-1810  
 Telephone: 508.754.1176 ♦ Fax: 508.754.0203 ♦ Website: www.wcac.net

**Chairman**  
 Steven G. Joseph

**Executive Director**  
 Jill C. Dagilis

**Energy Conservation**

**Fuel Assistance**

**Head Start/Early Head Start**  
 Southbridge  
 508.765.4738

**Healthy Families of Southern Worcester County**  
 Southbridge  
 508.909.0061

**Supplemental Nutrition Assistance Program (SNAP)**

**Job & Education Center**

**Volunteer Income Tax Assistance Program (VITA)**



**Board Meeting Agenda**  
**August 14, 2017, 5:30 PM**  
**WCAC Board Room, 484 Main Street, Suite 201**

**I. Recognition of outgoing Board Member.....Steve Joseph, Chair and Jill Dagilis, Executive Director**

**II. Head Start.....Kathy Dow/Evelyn Velez, Head Start Co-directors**

- a. Webster project update
- b. Ratify Cost of Living Adjustment (COLA)\*
- c. Ratify In-Kind Waiver\*

**III. Consent Agenda\*.....Steve Joseph, Chair**

- a. Board Meeting Minutes of 6/12/17
- b. Executive Committee Minutes of 7/10/17
- c. Program Committee Minutes of 4/5/17, 6/7/17

**IV. Finance Report.....Brian Westerlind, Treasurer**

- a. June Financial Statements\*
- b. CSBG Quarterly Report ending 6/30/17\*
- c. Ratify Indirect Cost Plan\*

**V. CSBG Mid-year Report Outcomes.....Charla Hixson, Chief Strategy Officer**

**VI. Training on Board Roles and Responsibilities.....Noreen Johnson Smith, Vice Chair**

- a. Facilitated discussion on the MASSCAP webinar

**VII. Executive Director's Report.....Jill C. Dagilis, Executive Director**

- a. Risk Assessment Report
- b. National funding environment
- c. Fundraising updates
- d. Nominating Committee

Next Meetings: September 11<sup>th</sup> 5:00PM Executive and Audit/Finance  
 September 25<sup>th</sup>, 5:30PM Full Board Meeting

