



**WORCESTER COMMUNITY ACTION COUNCIL, INC.**  
**The Antipoverty Agency for Central Massachusetts**  
 484 Main Street, 2<sup>nd</sup> Floor ♦ Worcester ♦ Massachusetts ♦ 01608-1810  
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**Board Meeting Agenda**  
**Monday, May 13, 2019, 5:00pm**

**Location: WCAC Board Room**

**Chairman**  
 Noreen Johnson Smith

**Executive Director**  
 Jill C. Dagilis

**Energy Conservation**

**Fuel Assistance**

**Head Start/Early Head Start**  
 Southbridge  
 508.765.4738

**Healthy Families of Southern Worcester County**  
 Southbridge  
 508.909.0061

**Supplemental Nutrition Assistance Program (SNAP)**

**Job & Education Center**

**Volunteer Income Tax Assistance Program (VITA)**



- I. **Executive Director Search Process .....Noreen Johnson Smith, Board Chair and Steve Joseph, Search Committee Chair**
  - a. Update
  
- II. **Consent Agenda\*..... Noreen Johnson Smith, Board Chair**
  - a. Board meeting minutes of April 8, 2019
  - b. Executive Committee minutes of May 6, 2019
  - c. Program Committee minutes of March 22, 2019
  
- III. **Finance.....Brian Westerlind, Treasurer**
  - a. Audit bid results and recommendation\*
  - b. Finance Manual updates
    - i. Procurement policies\*
    - ii. Full Fiscal Policy Manual review\*
  - c. March financial statement\*
  - d. CSBG Quarterly Report for period ending 3/31/19\*
    - i. Budget
  
- IV. **Nominating Committee .....Steve Joseph, Committee Chair**
  - a. Vacancies
  - b. Policy to select which nominating method is used in the nomination of directors in a community sector seat\*
  - c. Nominating slate: Arianna Curet, Mark Gustafson\*
  
- V. **Personnel Committee.....Peter Martin, Committee Chair**
  - a. Personnel manual updates
  
- VI. **Executive Director Report ..... Jill Dagilis, Executive Director**
  - a. Facilities
    - i. Denholm building
    - ii. Cole Ave building
  - b. Thank you

*Next meetings:*

- Action Heroes: **May 16<sup>th</sup>**, 7:30 AM, Mechanics Hall
- Jill's retirement celebration: **May 23<sup>rd</sup>**, 5-8 PM Beechwood Hotel
- Full Board: **June 10<sup>th</sup>**, 5:30 South County TBD