



# WORCESTER COMMUNITY ACTION COUNCIL, INC.

## The Antipoverty Agency for Central Massachusetts

484 Main Street, 2<sup>nd</sup> Floor ♦ Worcester ♦ Massachusetts ♦ 01608-1810  
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### Board .Agenda

Monday, December 14th, 2020 5:00pm

#### Chairwoman

Noreen Johnson Smith

#### Executive Director

Marybeth Campbell

#### Heating Assistance

#### Energy Conservation

#### Job & Education

#### Center

#### Head Start/Early Head Start

Southbridge  
508.765.4738

#### Healthy Families of Southern Worcester County

Southbridge  
508.909.0061

#### Volunteer Income Tax Assistance Program (VITA)

#### Location: Zoom Call

- I. **Welcome and Consent Agenda-** *Noreen Johnson Smith, Board Chair*
  - i. Approval of October 19th Board Minutes
  - ii. Approval of Program Committee Minutes, October 1st
  - iii. Approval of Audit/Finance Committee Minutes, October 13<sup>th</sup>
  - iv. Approval of Executive Committee Minutes, November 7th
- II. **Finance**.....*Steve Desmairas, Treasurer, Rob Scherer, CFO*
  - i. FY20 Year End Financials - \*Vote
  - ii. Quarterly CSBG report \*Vote
- III. **Head Start** ..... *Kerry Brennan, Chief Operating Officer*
  - i. Head Start ERSEA- \*Vote
- IV. **Personnel**, *Kerry Brennan, Chief Operating Officer*
  - i. Required Changes for Compliance with Paid Family Medical Leave \*Vote
- V. **Executive Director Report**..... *Marybeth Campbell, Executive Director*
- VI. **Executive Session** , *Noreen Johnson Smith, Board Chair* \*Vote
  - i. Discussion: Executive Director Evaluation and Compensation Review
  - ii. End Executive Session \*Vote
- VII. **Executive Director Evaluation and Compensation**
  - i. Summary of discussion and \*Vote in Open Session
- VII. **Adjourn**

#### Next meetings:

- *Executive Committee January 11, 2021 5:00PM*
- *Annual Board Meeting February 8<sup>th</sup> 2021 5:00PM*