



**Worcester Community Action Council**  
**Joint Meeting of WCAC Governing Board and Head Start Policy Council**  
**June 10<sup>th</sup>, 2024 5:00PM**  
**Via Zoom**

**Agenda**

- I. **Welcome .....Karen L. Walker, WCAC Board Chair, and Jack Salisbury, Head Start Policy Council Chair**
  - a. Briefer on Governance and Leadership for Board and Policy Council, *Kerry Brennan, Chief Operating Officer*
  
- II. **Head Start, Kerry Brennan, Chief Operating Officer, Kathy Dow, Head Start Director**
  - a. Head Start Program Update
    - Year End Site Enrollment
    - Re-Competition Plan
  - b. Brief Summary of Family Survey Results (full survey attached), *Kathy Dow and Charla Hixon*
  - c. Eligibility, Recruitment, Selection, Enrollment, and Attendance (ERSEA)
    - Discussion and recommendation for approval-WCAC Governing Board  
**\*Vote**
  - d. Approval of Head Start and Early Head Start COLA application **\*Vote**- (both bodies)
    - 1. Head Start Policy Council
    - 2. WCAC Governing Board
  
- III. **Adjourn Joint Session with Policy Council (Policy Council will commence their meeting separately)**

**Commence WCAC Governing Board Meeting**

- I. **Consent Agenda **\*Vote**..... Karen L. Walker, Board Chair**
  - Approval of April Board Meeting Minutes, April 8<sup>th</sup>, 2024
  - Approval of April Special Board Meeting, April 24<sup>th</sup>, 2024
  - Approval of Audit Finance Minutes for December 6<sup>th</sup>, 2023
  
- II. **Finance, Briand Westerlind, Treasurer, Rob Scherer, CFO**
  - Review February 2024 and March 2024 Financial Reports **\*Vote**
  - Review CSBG Quarter 2 Report and CAA Quarter 3 Report **\*Vote**
  - Review of Federal Indirect Cost Rate renewal application **\*Vote**
  
- III. **Nominating Committee, Don Xenos, Chair**
  - Committee Process and Candidate Background
  - Nomination of David Connell, YMCA CEO for Private Seat **\*Vote**



- IV. **Executive Director Report** .....*Marybeth Campbell, CEO*
  - Memo on WCAC Fiscal Picture with Unique Threats and Opportunities
    - Includes recommendation to stopgap LIHEAP Administration **\*Vote**
  
- V. **Executive Session, Karen L Walker, Board Chair**
  - Discussion of deferred compensation for executive staff.
  
- VI. **Open Meeting Summary and from Executive Session**
  - Summary and **\*Vote** on Deferred Compensation
  
- VII. **Adjourn**
  - Next Meeting

### Upcoming Meetings 2024

July 8<sup>th</sup>, Executive Committee Meeting

August 26<sup>th</sup>- Joint Executive and Audit Finance for FY25 Budget discussion

September 9<sup>th</sup> Full Board Meeting

**\*Requires vote**