



18 Chestnut Street • Suite 500 • Worcester, Massachusetts • 01608
P: 508.754.1176 | F: 508.754.0203 | WCAC.NET | @WCACInfo

HOME ENERGY ASSISTANCE PROGRAM* (HEAP)

Child Support/Alimony Documentation Form

Applicant Name: _____

Application #: _____

If your household receives child support or alimony (spousal support), please complete this form, and return it **with the required supporting documentation** to WCAC.

I, _____, (Applicant) understand that I will be held liable if I have misstated or understated in any way the child support/alimony my household receives.

Please provide the following information grouped by the person providing the household child support/alimony.

Noncustodial Parent/Ex-Spouse #1

Name of noncustodial parent or ex-spouse providing the support: _____

Name of child(ren): _____, _____, _____, _____

- The household has NOT received any child support/alimony since _____.
- OR
- The household has **NEVER** received child support/alimony.
- OR
- The household DOES receive child support/alimony. The amount received: \$_____ (circle one) weekly/bi-weekly/monthly.

Is the Applicant the adult household member that receives this support? Yes No

If no, name of other household adult receiving support: _____

Noncustodial Parent/Ex-Spouse #2

Name of noncustodial parent or ex-spouse providing the support: _____

Name of child(ren): _____, _____, _____, _____

- The household has NOT received any child support/alimony since _____.
- OR
- The household has **NEVER** received child support/alimony.
- OR
- The household DOES receive child support/alimony. The amount received: \$_____ (circle one) weekly/bi-weekly/monthly

Is the Applicant the adult household member that receives this support? Yes No

If no, name of other household adult receiving support: _____

For each source of child support/alimony, one of the following documents is required:

- a.) Copies of canceled child support/alimony **checks or money orders** from source;
- b.) Copy of the **court order** or **divorce decree** that indicates the amount paid and how often it's paid;
- c.) Copy of an attorney of record or legal agency **letter** representing the Applicant that indicates the amount paid and how often it's paid;
- d.) **Notarized letter** from support source;
- e.) **Mortgage/rent paid** in lieu of, or in addition to child support/alimony is countable income. A copy of the court order, decree or other legal document specifying the amount and frequency of such payments if required; or,
- f.) **Department of Revenue Child Support Enforcement Division** (1-800-332-2733) payment history.

Signature _____ Date _____

*HEAP may also be referred to as the Low Income Home Energy Assistance Program or LIHEAP.